

F.1690/KV1/PTK/2022-23/

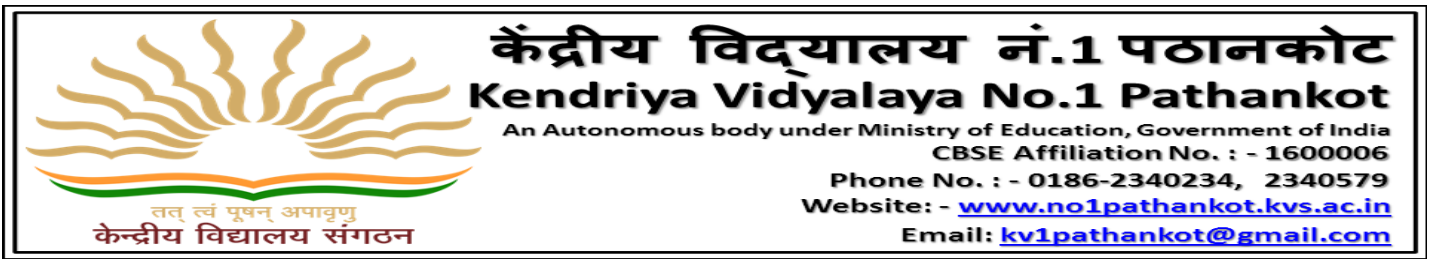
Date- 16.12.2022

### Introduction for providing canteen services

KV No.1 Pathankot building having a designated canteen at ground floor with kitchen area equipped with facilities like water and electricity alongwith latest equipments and gadgets. It is having large area with quite sufficient seating arrangements. Apart from the cafeteria; KV NO.1 Pathankot has one meeting room and Phoenix Hall at ground floor.

2. The detailed particulars and tender forms can be downloaded from our website [https://no1pathankot.KV\\_No.Pathankot.ac.in](https://no1pathankot.KV_No.Pathankot.ac.in) from the date of its publish and bid document duly completed in all respect alongwith a tender **fee of Rs. 100/- (One Hundred Only Non-refundable per tender set)** through open DEMAND DRAFT, drawn in favour of Kendriya Vidyalaya No.1 Pathankot will be submitted to Kendriya Vidyalaya No.1 Pathankot on all working days latest by 26.12.2022 upto 1.00 PM.

The bid without the requisite tender fee will be rejected. The Bidder may adhere to the time schedule of submission of bids in conformity of the instructions given in bid document and Kendriya Vidyalaya No.1 Pathankot shall not be responsible in any way for any postal delay and no correspondence in this regard will be entertained.



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Date- 16.12.2022

## NOTICE INVITING TENDER

Sealed quotations are invited from bonafide, competent and experienced agencies of good repute, credentials and sound financial standing to render professional Catering services for the meeting/seminar etc. and a canteen of Kendriya Vidyalaya No.1 Pathankot for meals/snacks (Preparation and supply of meals, snacks, tea, coffee and other beverages for about 80 employees and 2000 students.

### Technical requirements

- a. The Contractor or his supervisor should possess Degree/ Diploma in catering.
- b. The Contractor should have minimum 5 years experience successfully running office canteens/hostel canteens/institutional catering services for about 80 stakeholders.
- c. The contractor should have to submit the following documents alongwith quotation:
  - i. Service Tax/GST registration certificate duly attested.
  - V. A list of similar works executed including works in hand.
    - i. Certificate from statutory authority to run canteen services.
- d. KV No.1 Pathankot invites sealed tenders from working or eligible tenderers for the above mentioned work:-

i	The approximate cost of Work--	Rupees 02 Lakhs per annum
ii	Tender Bid Security [EMD]	Rupees 10,000/ [Ten Thousand Only]
iii	The tenure of contract	01 [One Year].
iv	Cost of Tender document [Non refundable]	Rs.100/- [Rupees only].
v	Sale of Tender document	From the date of its publish till last date and time.
vi	Last date & time of submission of tender	1.00 PM of 26.12.2022
vii	Date & time of opening of tender	27.12.2022 at 2:00 PM

Tender documents describing the eligibility criteria, scope of work/services and the terms & conditions for the contract will be available at website of Kendriya Vidyalaya No.1 Pathankot i.e. <https://no1pathankot.KV.No.Pathankot.ac.in> can be downloaded from the KV NO.1 PATHANKOT site links [Tenders].

The agency should have a minimum of (05) Five years experience and expertise in institutional/professional catering for Government Departments/PSUs/ Corporate Canteens etc. at various Centres spread over Punjab or other cities, involving atleast 2000 stakeholders. The Agency should also have competence, infrastructure and expertise to provide Standard Quality Hygienic Food items as per Tentative Menu.

The Agency should have adequate financial and technical competence to carry out the work.

1. The Experience & Financial Competence and resources is to be submitted in a sealed Envelope Marked Envelope No.1.
2. The rate to be quoted is enclosed as **Annexure-2**.
3. Quotations can be submitted to the office of the undersigned in Sealed Cover upto to **1 PM on 26.12.2022**. The submission must be made in one Large 'sealed cover packet' having two separate small sealed cover packets inside it. 1st small Sealed Cover should bear **mark "Envelope No.1-(TECHNICAL BID)"**. It should contain all details regarding **Annexure-1 (Experience & Technical Competence)**. Second Small Sealed Cover packet should have mark **"Envelope No.II (QUOTATION)"**, which should contain only, **Annexure-II (Financial Package duly filled up on prescribed format)**. The submissions received after the stipulated time and date shall not be entertained.
4. KV No.1 pathankot takes no responsibility for delay, loss or non-receipt of the quotation document sent by post/courier.
5. KV No.1 pathankot reserves the right to reject any or all quotations without assigning any reason whatsoever.
6. In case of failure to comply with the provisions of the terms and conditions mentioned by the agency that has been awarded the contract, the Principal, KV No.1 pathankot reserves the right to award the contract to the next higher bidder and the difference of price shall be recovered from the defaulting agency.
7. Telex/FAX/E-Mail offers will not be accepted.

## Annexure-II

### Financial Package

The tenderers are requested to quote their rates of Standard lunch and snacks items in the following Performa against concerned items in column of tenderer's rate:

SI. No	Item	Quantity with weight etc.	Tender's Rate
1	Hot Tea	One cup (125 ML)	
2	Hot Coffee	One cup (125 ML)	
3	Hot Tea (Dip)	One cup (125 ML)	
4	Hot Coffee (Dip)	One cup (125 ML)	
5	Samosa/Aloo Bonda	Patato with peas	
6	Bread Pakora	Patato with peas	
7	Paneer Pakora	30 gram	
8	Mix Pakore	50 gram	
		100 gram	
9	Kachori	Without sabzi	
10	Kachori	With sabzi	
11	Samosa/Aloo Bonda	Patato with peas	
12	Bread Pakora	Patato with peas	
13	Paneer Pakora	30 gram	
14	Gulab Zamun	50 gram	
15	Balu Shahi	50 gram	
16	Besan Ladoo	50 gram	
17	Burfi	35 gram	
18	Spunge Rasoogulla	50 gram	
19	Sambar Vada	100 gram single piece with sambar	
		With Two piece	

20	Idli	100 gram single piece with sambar	
		With Two piece	
21	Masala Dosa with sambar chutney	One	
22	Plane Dosa with sambar	One	
23	Ordinary Lunch	4 Roti, Rice, one vegetable, Dal, Slad	
24	Special Lunch	4 Roti, Pulao, Panner vegetable, Dal, Slad, Pappad,sweet	
25	One plate Rice with Dal/Vegetable	Half plate	
26	One plate Rice with Dal/Vegetable	Full plate	
27	Vegetable/Dal	Half plate	
28	Paneer Vegetable	Half plate	
29	Roti		
30	Vegetable Pulao	Half plate	
31	Biscuit/Cold Drink/Frooti	Not more than MRP	

The rates quoted may be inclusive of all statutory taxes **including Service Tax/Sales Tax and GST etc.** The canteen contractor will be free to provide additional items (i.e. biscuits, mixture, ice-creams, sweets, cold drinks) at M.R.P./Market rates and the stock may be maintained as per demand.

**Signature of the Contractor with stamp/seal & date**

## Terms & Conditions of Contract

### **1.0 DEFINITIONS**

KV No.1 Pathankot means Kendriya Vidyalaya No.1 Pathankot, Punjab-145001

Contractor means successful bidder for providing catering services.

Officer-in-Charge means Principal designated as such by the KV No.1 Pathankot and authorized to act for and on its behalf.

### **2.0 CATERING SERVICES**

#### **2.1 SERVICES TO BE RENDERED**

The Contractor shall prepare and serve fresh and wholesome meals/snacks/beverages to the employees of the KV No.1 Pathankot and such other as approved by the KV NO.1 Pathankot.

#### **2.2 MENU & QUALITY**

The meals/snacks to be supplied by the Contractor shall be of the type and in quantities with fixed prices as indicated in Annexure-II.

#### **2.3 QUALITY OF RAW MATERIALS AND FINISHED PRODUCTS**

The food shall be good, wholesome and of best quality as approved by the KV NO.1 Pathankot. Before using the raw materials and other ingredients for cooking, the Contractor shall ensure their quality and wholesomeness. The KV NO.1 Pathankot through its authorized representatives, shall have the authority to carry out test checks at their convenience of the raw materials, ingredients, for cooking, cooking arrangements and the finished eatables and will have absolute right to have the cooked or raw items as do not meet, in his/ their Sole discretion, the standard of wholesomeness, destroyed at the cost of the Contractor.

#### **2.4 SERVICE POINTS & TIMINGS**

2.4.1 The contractor shall be required to provide catering services in the canteen premises from **Monday to Saturday** during office hours and at timings as may be intimated in advance from time to time as per requirement of the KV NO.1 Pathankot.

2.4.2 Notwithstanding anything herein after contained, the KV NO.1 Pathankot will have the right to use the canteen hall at any time on any working days or holidays at any time, as may be required.

### **3.0 CONTRACTOR'S OBLIGATIONS**

3.1 The Contractor shall be responsible for the proper upkeep and maintenance of the Canteen premises, furniture and fixtures, cooking and serving utensils and cutlery. When material supplied by the KV NO.1 Pathankot becomes unserviceable, the same, if these are to be replaced by the KV NO.1 Pathankot, would only be replaced against the return of the unserviceable materials by the contractor, otherwise the cost for such materials shall be borne by the Contractor.

3.2 For any damage, breakage or loss of any equipment, property of the KV NO.1 Pathankot the Contractor shall have to make good the same at his own cost. For the details of arrangement for the above, clause-13.3 of terms and conditions of contract may be referred. The contractor shall keep a proper inventory of the items placed at his disposal by the KV NO.1 Pathankot and the same shall be verified by the contractor along with the official / officers of the KV NO.1 Pathankot.

The KV NO.1 PATHANKOT reserves the right of free access through its authorized Official/officers (s) to inspect the canteen, stores, equipment and food for ensuring their wholesomeness, cleanliness, quality and quantity at all times without any prior notice.

3.3 The Contractor shall keep the entire premises, utensils; crockery, etc. clean, neat and hygienic. He shall use and provide at his own expenses prescribed detergents and other requisites for this purpose. He will ensure that furniture of the Canteen premises, crockery and cutlery. Utensils, kitchen pantry, wash basins, lavatory urinals, drainage system washed and cleaned in hygienic way as directed by the Principal or any other authorized officers.

It shall be the responsibility of the contractor to maintain the canteen and the pantries clean, neat and hygienic, for the purpose he is required to engage adequate staff.

3.4 The Contractor shall not use or allow to be used the Canteen premises or any part thereof for dwelling purposes and shall not allow any outsiders to loiter in and around the canteen building without valid authority.

3.5 The Contractor shall also not use or allow to be used any facility, appliances, equipment provided by the KV NO.1 Pathankot to him as mentioned in Clause 5 & 6 (KV NO.1 PATHANKOT's assistance) of terms and conditions of contract, for any purpose other than providing canteen services as per the KV NO.1 Pathankot requirement.

3.6 The Contractor shall not sub-let the contract or part of contract to other contractor, in that cast, the contract is liable to be cancelled without giving any notice and performance security will be forfeited.

#### **4.0 ENGAGEMENT OF LABOUR**

4.1 The Contractor shall at his cost, employ adequate number of catering staff such as supervisors, Cooks, helpers. Services Boys, Sweepers and other persons for smooth and efficient running of the canteen services. The Contractor shall exclusively be liable and responsible for their Statutory Wages, PF, Bonus, Medical. Uniforms and all other payments as may be applicable and full compliance in their respect with all Statutory Laws. Rules and Regulations as applicable to them.

4.2 The Contractor shall make regular and full payment of wages/salaries and other payments to their employees and furnish necessary proof, as and when demanded by Principal.

4.3 The Contractor shall also be liable to ensure and pay the Minimum wages notified by concerned authorities on time to time, E.P.F & ESI contribution, leave, salary, etc and shall be liable to observe statutory working hours.

4.4 The Contractor shall arrange Police verification of all his staff, and issue Identity cards bearing photographs of the canteen employees, for gate entry who shall exhibit it prominently during working hours. The canteen staff shall also be liable for search on entry/exit.

4.5 The Contractor shall ensure that all canteen employees, during their working hours, wear neat and tidy uniforms and use hygiene globes supplied by the Contractor. No canteen employee shall be allowed to continue his duty without uniform.

4.6 The employees of the Contractor will be subject to medical examination once in a year at Contractors cost by registered medical practitioner. The employees should be free from all



communicable, contagious infections and other diseases. In the event of any employee of the Contractor being found medically unfit, the Contractor shall arrange to replace him. Contractor has to submit medical reports from Govt. Hospital once in a year.

#### **4.7 CONTRACTOR'S LIABILITY**

The Contractor shall be solely and exclusively liable for the payment of any and all taxes or hereafter imposed, increased or modified from time to time and all Income Tax, Sales Tax and GST etc. now in force and hereafter increased and all contributions and taxes for unemployment compensation, insurance and old age pensions or annuities now or hereafter imposed by the Central Govt. or State Govt. authority which are imposed with respect to or covered by the wages, salaries or other compensation paid to person employed by the Contractor.

#### **CONTRACTOR'S LIABILITY TOWARDS INDEMNITY**

4.8 The Contractor shall indemnify the KV NO.1 Pathankot against any claim under the payment of Wages Act, 1936, and/ or the Minimum Wages Act, 1948 or any statutory obligations arising out of any other Act or Acts or on behalf of any person employed by him.

4.9 The Contractor shall also indemnify the KV NO.1 Pathankot and every member, officer and students of the KV NO.1 Pathankot against all actions, proceedings, claims, cost and expenses whatsoever in respect of or arising out of any failure by the Contractor in the performance of his obligations under this contract.

#### **5 KV NO.1 PATHANKOT ASSISTANCE**

5.1 The KV NO.1 Pathankot shall provide following facilities and / or equipment free of charge to the Contractor for the sole purpose of providing canteen services.

- i. Electricity
- ii. Water (drinking and for washing)
- iii. Bulbs and Tube lights
- iv. Indicative list of furniture and fixtures.

#### **7.00 SECURITY DEPOSIT [PERFORMANCE SECURITY]**

An amount of Rs. 10,000/- (Rupees One Thousand Only) will be required to be deposited by the successful contractor with the KV NO.1 Pathankot, as interest free **PERFORMANCE SECURITY** deposit, during currency of contract, for the canteen.

## **8.0 PAYMENTS OF THE CONTRACTOR**

8.1 Credit sales, if any, affected by the Contractor will be at his own risk and responsibility and that the KV NO.1 Pathankot will not in any way be responsible for the recovery of such arrears in these transactions.

8.2 However, the contractor will submit bills for items served for official purposes periodically in appropriate bill duly verified by the authorized officer concerned. The KV NO.1 Pathankot will settle such bills within one month time if the bills meet all the requirements specified by the Management.

8.3 The KV NO.1 Pathankot shall not be responsible for any amount due from the contractor to any person(s) in respect of items supplied/ or otherwise nor shall it be responsible the Contractor on the said account.

## **9.0 PERIOD OF CONTRACT**

9.1 "The period of Contract shall be 01 (One) year in the first instance from the date of taking charge by the Contractor. The Principal, KV NO.1 Pathankot shall have the option for extending the Contract further for one-year subject to the satisfactory services, and on same terms and conditions as per mutual consent of both the parties viz. KV NO.1 Pathankot and Contractor."

9.2 The Contractor shall take position and start functioning within (02 Weeks) two weeks of award of contract & notice to proceed

9.3 The Contract shall be in force for the periods stipulated in the contract and on the expiry thereof it will be deemed to have been terminated automatically. Further, the contractor will not have any right either contractual or equitable to demand any fresh contract for another term or to continue the same in preference to any other intending party.

9.4 In the event of any dispute arising out of the clauses mentioned above, the same shall be referred to Principal, Kendriya Vidyalaya Pathankot, Punjab- 145001, and his decision shall be final and binding on both the parties.

## **10.0 SCOPE OF WORK**

10.1 All items cooked and served should be of good quality. The quantity and quality of meals/snacks and other items shall be as approved by the KV NO.1 Pathankot. The quantity of the ingredients to be used for preparation of meals /snacks shall be strictly in accordance with the norms laid down in tender document.

10.2 All the equipments etc provided by KV NO.1 Pathankot as per Para-6 will be maintained by contractors in good condition at their cost.

10.3 The evaluation of bids will be made on the basis of total of all items. The lowest bidder will be preferred provided he accepts the lowest quote of the other firms for each item mentioned in the tender.

## **11.0 LIABILITY**

11.1 Maintain adequate man Power as per requirement.

11.2 Contractor shall onward of the contract, furnish the list containing names and address of his staff along with their proper Police verification reports.

11.3 Contractor shall engage such reasonable number of employees in different categories as may be necessary to meet the obligations under the contract. In case The KV NO.1 Pathankot finds that the required number of employees are not engaged by the contractor, the company shall be of liberty to ask the Contractor to engage more number of employees in one or more categories and the Contractor shall forthwith engage extra employees as asked for the KV NO.1 Pathankot (at Contractor's cost).

## **12.0 MATERIALS**

12.1 Contractor shall purchase and keep the raw material stock of minimum 7 days required for the preparation of various items, including the controlled items of good quality at his own cost. Contractor shall abide by the local Government laws relating to stocking of food grains, sale of food etc. and shall obtain the necessary licenses from the competent authority, wherever applicable. The KV NO.1 Pathankot at its discretion through its authorized representative may check the stock position of all the items to see that the above is being compiled by the contractor.

### **13.0 MISCELLANEOUS**

13.1 Contractor shall maintain the canteen and pantries in clean and hygienic conditions.

13.2 Contractor shall not exhibit or cause to be exhibited in the canteen premises any printed or written notices or advertisements of any kind, whatsoever except notices related to the working of the canteen, without the prior permission of the KV NO.1 Pathankot.

13.3 Contractor shall be required to sign an indemnity bond, pledging that it will be his sole responsibility to keep all the fixed assets and furniture, cutlery etc. in safe custody and shall hand over the same to the KV NO.1 Pathankot AS AND WHEN DEMANDED. Any loss or breakage in these items shall be at the cost and responsibility of the Contractor, and shall be made good by the Contractor. Replacement of utensils, cutleries, furniture etc. shall be made by the KV NO.1 Pathankot only for the normal wear and tear. In respect of all other items, normal wear and tear will be decided by the KV NO.1 Pathankot. Breakages and all other losses whatsoever and replacements required to be made shall be made good by the Contractor at his cost in the manner as may be decided by the KV NO.1 Pathankot. In case the Contractor fails to make good the aforesaid losses, KV NO.1 Pathankot shall be at liberty to recover the cost of these items from the security deposit [Performance Security] and the dues payable by the KV NO.1 Pathankot to the Contractor.

13.4 The KV NO.1 Pathankot reserves the right to deduct any amount that becomes payable by the Contractor in respect of the labour being employed by him for executing the job awarded, under any Act or rules framed there under and in force from time to time/The same shall be recovered from bills payable to the Contractor as debt recoverable.

13.5 The Contractor shall undertake to provide comprehensive accident insurance policy coverage in respect of every employee employed by him on KV NO.1 Pathankot jobs.

### **14.0 PENALTIES**

14.1 In the event of any complaint and for non-fulfillment of any of the terms of agreement regarding non-supply OR delay in supply shun simply of meals Irregular and untimely running of the mobile service, use of inferior type of ingredients, stuff, raw materials of the eatables, the KV NO.1 Pathankot

may impose penalty for any of one of the above- mentioned defaults depending upon its nature and the fine so imposed shall be realized by deducting the amount from pending bills or otherwise including security deposit. For the purpose of acceptance of a complaint, a written complaint from any section head will be a valid document. It will be the responsibility of the Contractor to prove it to the entire satisfaction of the KV NO.1 Pathankot that the penalties need not be imposed. The decision of the KV NO.1 Pathankot in this regard will be final and binding to the Contractor and it will not be subject to dispute or arbitration, the sole criterion being to ensure prompt and wholesome service to the employees of the Company.

14.2 In the event of lack of cleanliness and hygienic conditions in the canteen, a penalty of Rs 500/- (Rupees five hundred only) per day may be imposed on the contractor till remedial action is taken. All the existing rules and future regulations regarding hygiene, health etc. issued by the competent authority including the contractor.

14.3 Contractor shall ensure that peace and order is maintained in the canteen. If peace and order in the canteen is disturbed due to lapse on the part of the contractor, a penalty of Rs.500/- (Rupees five hundred only) for such lapse leading to disturbance of peace /order may be imposed by the KV NO.1 Pathankot.

14.4 If the KV NO.1 Pathankot finds that the contractor is misusing the facilities provided by the KV NO.1 Pathankot for running the canteen for any other purpose not covered under the contract. the KV NO.1 Pathankot will be free to levy penalty which may extend to Rs. 1000- (Rupees one thousand only).

14.5 If, on inspection, it is found that the quantity /quality of meal/snacks served is not as per the norms laid down in Schedule I, a penalty up to Rs.500/. (Rupees five hundred only) may be imposed by the KV NO.1 Pathankot for every such occasion and/ or eventuality.

4.6 In the event of any helper/cook or any other employee having been found on duty without uniform, the KV NO.1 Pathankot may impose a penalty of Rs.500/- (Rupees five hundred only) on every such occasion) eventuality. The contractor shall be personally responsible for ensuring that all the staff members wear uniform on duty.

14.7 Contractor shall ensure that none of his employee is allowed to sell meals to outsiders within the building. In the event of any employee being found selling meals to unauthorized persons in Building, the contractor shall remove such person on the instruction of such officer authorized by the KV NO.1 Pathankot.

14.8 Contractor would ensure that all the canteen staff employed by him would behave courteously and decently with employees of the KV NO.1 Pathankot and also ensure good manners. Any use of violation in this regard may render contractor liable for penalty of Rs.500/- (Rupees Five hundred only) on each of such occasion. Contractor will have to remove the person concerned (torn the roll on the instructions of the Principal in such cases.

## **15) TERMINATION OF CONTRACT**

15.1 If it is found that the qualities of items supplied by the contractor and for the services rendered are unsatisfactory or that the contractor has violated any terms and conditions & the contract and agreement, then in that event, the KV NO.1 Pathankot will be entitled to terminate this Contract, at any point of time without assigning any reasons whatsoever and without notice.

15.2 If at any stage during the period of the contract any case involving moral turpitude is instituted in a Court of Law against the contractor or his employees, the KV NO.1 Pathankot reserves the exclusive and special right to the outright termination of the contract and the contractor shall not be entitled to any compensation from the KV NO.1 Pathankot whatsoever.

## **16.0 GENERAL**

16.1 Contractor shall adhere to safety practices and avoid hazardous and unsafe working conditions and shall comply with the safety rules in knee from time to time at Delhi.

16.2 The canteen premises will be in possession of the KV NO.1 Pathankot and the contractor is permitted to enter the premises to run the canteen only. If at any time the contract is terminated or the contract comes to an end or if the KV NO.1 Pathankot decide that the contractor should not be allowed to run the canteen, in that event, the KV NO.1 Pathankot will be entitled to restrain the contractor from entering the building premises as well as the canteen premises The contractor is only permitted to make

use of the canteen premises which is in possession of the KV NO.1 Pathankot and the contractor will have no right or interest in the canteen premises and other items given by the KV NO.1 Pathankot because of the permission being granted to the contractor to supply articles as per the terms of the contract.

16.3 Contractor shall use the canteen only for the purpose of this agreement /contract and he shall not make or permit it to be made, any structural additions, or alternations to the same without the prior approval in writing of the KV NO.1 Pathankot.

16.4 Contractor shall work under the supervision of the Principal and such other authorized officers of the KV NO.1 Pathankot as may be nominated from time to time.

16.5 Contractor and his workmen will be subject to police verification regarding their Antecedents.

16.6 Electricity and water should not be wasted.

16.7 KV NO.1 Pathankot reserves no responsibility for delay, loss or non-receipts of the quotation document sent by post/courier.

16.8 KV NO.1 Pathankot reserves the right to reject the quotation without assigning any reasons whatsoever.

16.9 Telex /Fax offers shall not be accepted. Any update on tender will be available on KV NO.1 Pathankot website prospective bidders may remain in constant touch with KV NO.1 Pathankot website.

### **Procedure for Submission & opening Tender**

#### **1. Submission of Tenders:-**

##### **i. Sealing and Marking of Tender:**

The tenderer shall seal the Technical package and the Financial Package in separate envelopes duly marking the envelopes as "Technical package" (Envelope No — I), and "Financial Package" (Envelope No-II), and keep them in one large Envelope and seal them All the envelopes shall be addressed to KV NO.1 Pathankot at the following address.

**Kendriya Vidyalaya No.1 Pathankot**  
**Air Force Station Pathankot**  
**Punjab-145001**

**ii. Technical Package:**

The Technical Package shall bear the following identification for the Tender documents and Addenda thereto:

- a. Technical Package
- b. Reference Number :- KV NO.1 PATHANKOT
- c. Name and address of the Tenderer to enable the Tenderer to be returned unopened in case it is declared late.

**iii. Financial Package:**

The Financial package shall bear the following identification

- a. Financial Package.
- b. Tender Reference No. - KV NO.1 PATHANKOT
- C. Name and address of the tenderer to enable the Tender to be returned unopened in case it is decided not to open.

**3. Late and delayed Tenders::**

- i. Tenders must be submitted in S&S Section Room No 213 at the address specified above, not later than the date and time stipulated in the 'Notice Inviting Tenders'. The KV NO.1 Pathankot may at their discretion, extend the deadline for submission of tenders in which case all rights and obligations of the KV NO.1 Pathankot and the Tenderer previously subject to the original deadline will thereafter be subject to the deadline as extended.
- ii. Any Tender received by the KV NO.1 Pathankot after the deadline for submission of tenders stipulated above will be deemed to be rejected and returned unopened to the Tenderer.



### **3. Modification, Substitution and Withdrawal of Tenders:.**

i. Except where expressly permitted by these instructions, the Tenderer shall not make or cause to be made any alteration, ensure or obliteration to the text of the document prepared by the KV NO.1 Pathankot and submitted by the tenderer with or as part of his Tender.

### **4. Tender Opening and Evaluation.**

i. The KV NO.1 Pathankot or their authorized representative will open the Tender Package in the presence of tenderers or their representative who choose to attend at the appointed place and time. The Tender of any tenderer who has not complied with One Or more of the foregoing instructions may not be Considered.

ii. The Tenderer is advised that he may, if he so desires, be present at the opening of the Technical Package. After opening of technical packages, the submissions of tenders shall be evaluated to determine whether they qualify the technical competence Such of those tenders who do not meet the technical competence, will be rejected and the corresponding finance package will be returned unopened.

iii. The date, time and place of opening of Financial Package will be advised to tender whose Technical Package have been found acceptable so that they can be present at the stipulated time of opening of the Financial Packages.

### **5. NO CLARIFICATION OF TENDERS:**

The tenderes are to note that no supplementary details' material will be entertained by KV NO.1 Pathankot Further no clarification shall be asked from the tenderer on his details/submitted in Technical Package' and the evaluation of 'Technical Packages will be carried out by KV NO.1 Pathankot on the basis of Tender received by the closing time for submission of tender. Tenders, which contain misleading/ ambiguous' incomplete details in Technical Package' shall be considered as noncompliant and rejected.